

S E C R E T

19 February 1969

MEMORANDUM FOR : Members of CS Historical Board  
SUBJECT : Codification of CSHB Decisions

25X1

1. One of the long-felt needs of your Executive Secretary has been an easy method of finding out what the Board had decided on a particular matter, or whether it had ever considered the matter at all. Recently  volunteered to do this job, and completed it a few days ago. I believe it an excellent piece of work, and already find it very useful.

2. It has occurred to me that it might be useful to Board members as well, and hence, I am forwarding you each one under cover of this memo. It is for your retention.

3. As it is always possible that there may be errors or omissions in such a work as this, I should appreciate your calling to my attention any that you may find.

4. In the future, I shall have my copy with me at Board meetings so that we may quickly ascertain if the Board has made a policy decision on any matter that may come up, and, if so, what it was. I believe that this will be a help to us all.

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Executive Secretary  
CS Historical Board

Attachment

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